

Clerk: Mrs. Ruby Cole
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To: All Parish Councilors

From: Mrs R Cole, Clerk to Holcot Parish Council

Dear Councillor,

You are hereby summoned to attend the Full Parish Council meeting to be held on Monday **17th November 2025** at 7.00pm, Church Room, Main Street, Holcot, Northampton NN6 9SP when the under mentioned business will be transacted.

*Members of the public and press are welcome to attend these meetings.
These meetings may be recorded, filmed or broadcast without prior notice to the Parish Council,
provided that such activity does not impede the conduct or business of the meeting.*

AGENDA

- 25/266 Apologies:** *To receive and approve apologies for absence*
- 25/267 Public address to the council:** *Members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representation through the chairman of the meeting. Actions/decisions can only be made for items listed on the agenda*
- 25/268 Declarations of Interest:** *Members to disclose any interests in relation to items on the agenda*
- 25/269 Minutes:** *To receive and approve for signature the minutes of the Full Parish Council meeting held on Monday 20th October 2025*
- 25/270 Actions Outstanding:** *To receive reports on actions outstanding from previous minutes*
- 25/271 Correspondence:** *To note correspondence received since last meeting and agree actions arising*
 - 04.11.25 Green Hill Solar - Invite to Landscape and Visual Impact session 13.11.25*
 - 29.10.25 Resident - Parking on King George's Field*
 - 26.10.25 Resident - Parking on King George's Field*

- 25/272 Planning Notices:** *To receive and respond to new planning notices*
 24.10.25 2025/4248/FULL. Oakham Fields Sywell Road Holcot NN6 9SQ. Single storey side extension to both ends of existing dwelling, replace existing timber external wall cladding with new timber composite cladding, reposition existing woodburner and flue, associated internal alterations.
- 25/273 Village Parking:** *To consider parking issues on Back Lane and other areas*
- 25/274 Agricultural Feature on Crossroads:** *To consider option to return, retain, refurbish or dispose*
- 25/275 Gardening Report:** *To receive update from the meeting held between Cllr Watson & Heather from the gardening group*
- 25/276 New Parishioners:** *To note any new parishioners*
- 25/277 Christmas Tree lights:** *To receive update*
- 25/278 Holcot Car Boot & Farmer's Market:** *To discuss trading hours*

Regular Reports and Decisions Arising

- 25/279 Defibrillator:** *To receive status update from Cllr Higham*
- 25/280 Green Hill Solar Farm:** *To receive update from Cllr Hewitt/Cllr Bailey*
- 01.11.25 Phil Mason (Grendon Parish Council) - Green Hill Solar Community Benefit query response
 - 28.10.25 Application by Green Hill Solar Farm Limited for an Order Granting Development Consent for the Green Hill Solar Farm Project Rule 8 Letter – Examination Timetable and Procedure
- 25/281 Road Safety and Highways:** *To receive update from Cllr Hewitt/Cllr Bailey*
- 25/282 Police Liaison Representative:** *To receive update from Cllr Burns*
- 25/283 Neighbourhood Watch:** *To receive update from Cllr Burns*
- 25/284 Play Equipment Inspection:** *To receive update from Cllr Higham*

Finance/Governance

- 25/285 Co-Option:** *To receive nominations for co-option*
- 25/286 Parish Engagement Annual Review:** *To review parish communications and engagement*
- 25/287 Land Ownership & Assets:** *To receive update from Cllr Hewitt*
- 25/288 Work Phone:** *To consider a dedicated mobile phone & number for clerk*
- 25/289 Payments:** *To approve current invoices £970. Invoices to be signed by authorised signatories. To confirm which two signatories to authorise bank*

Ref	Payee	Description	Date	Method	Amount
393	Park Landscapes	Inv 1718 - October Mowing	18/11/2025	Online	552.00
394	Clerk	November Salary inc home working	18/11/2025	Online	397.71
395	Clerk	Stationery Expenses	18/11/2025	Online	14.29
396	SSE		18/11/2025		tbc
397	Unity Trust Bank	Monthly Bank Charge October	30/11/2025	Direct	6.00

970.00

- 25/290 Financial Report/Bank Reconciliation:** *To receive financial report and approve bank reconciliation. To be signed by bank non-signatory*
- 25/291 Project Proposals FY26/27:** *To discuss draft budget for any projects for FY26/27*
- 25/292 Draft Budget FY26/27:** *To compose draft budget for financial year FY26/27*
- 25/293 Grants:** *To note any grant applications received FY25/26*
- 25/294 Next Agenda Items:** *To request items for next agenda*
- 25/295 Next Meeting:** *To confirm next meeting date Monday 19th January 2026*

Signed: *Ruby Cole*

Date: 10th November 2025