Holcot Parish Council

Clerk: Mrs. Ruby Cole
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To: All Parish Councilors

From: Mrs R Cole, Clerk to Holcot Parish Council

Dear Councillor,

You are hereby summoned to attend the Full Parish Council meeting to be held on Monday **22nd September 2025** at 7.00pm, Church Room, Main Street, Holcot, Northampton NN6 9SP when the under mentioned business will be transacted.

Members of the public and press are welcome to attend these meetings.
These meetings may be recorded, filmed or broadcast without prior notice to the Parish Council, provided that such activity does not impede the conduct or business of the meeting.

AGENDA

25/210 **Apologies:** *To receive and approve apologies for absence*

25/211 **Public address to the council:** *Members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representation through the chairman of the meeting. Actions/decisions can only be made for items listed on the agenda*

25/212 **Declarations of Interest:** *Members to disclose any interests in relation to items on the agenda*

25/213 **Minutes:** *To receive and approve for signature the minutes of the Full Parish Council meeting held on Monday 18th August 2025*

25/214 **Actions Outstanding:** *To receive reports on actions outstanding from previous minutes*

25/215 **Correspondence:** *To note correspondence received since last meeting and agree actions arising*
08.09.25 Northamptonshire ACRE - Rural Housing Roadshow 30.09.25 Invite
08.09.25 WNC - Local Transport Plan Supporting Strategies (Active Travel Strategy, Rail Action Plan and Mobility Hub Action Plan) - Stakeholder Event

02.09.25 Resident - Tree at crossroads. Potentially dangerous as starting to encroach cables
01.09.25 WNC - Planning made clearer: views sought on what's required to submit planning applications. Closing Date 31.10.25
26.08.25 WNC - Prepare for the unexpected: join September's emergency planning campaign. Closing date 05.10.25
21.08.25 WNC - Northamptonshire Day to be marked with countywide event 25.10.25

25/216 **Planning:** *To receive and respond to new planning notices*
- *To note WNC Approval 18/08/2025 - 2025/2014/FULL Full Planning Permission. Holly Tree Farm, Poplars Lane, Holcot NN6 9SW. Insertion of a new window at ground floor level (retrospective).*
- *To note WNC Approval 19/08/2025 - 2025/2201/LBC Listed Building Consent. (Alteration). Holly Tree Farm, Poplars Lane, Holcot. NN6 9SW. Insertion of a new window at ground floor level (retrospective)*

25/217 **Agricultural Feature on Crossroads:** *To consider option to retain, refurbish or dispose*
25/218 **New Parishioners:** *To note any new parishioners*
25/219 **Maintenance Handyperson:** *To ascertain way forward on parish maintenance*
25/220 **Christmas Tree lights:** *To confirm status and consider options*
25/221 **Remembrance Sunday 09.11.2025:** *To confirm arrangements and expenditure for poppy wreath*

Regular Reports and Decisions Arising

25/222 **Defibrillator:** *To receive status update from Cllr Higham*
25/223 **Green Hill Solar Farm:** *To receive update from Cllr Hewitt/Cllr Bailey*
30.08.25 Cllr Gordon Dunsmuir - Parish Council Responses
10.09.25 2025/3341/DCO. Green Hill Solar - Nationally Significant Infrastructure Project (NSIP) - Consultation for input into local impact report by 01/10/25
25/224 **Road Safety and Highways:** *To receive update from Cllr Hewitt/Cllr Bailey*
25/225 **Police Liaison Representative:** *To receive update from Cllr Burns*
25/226 **Play Equipment Inspection:** *To receive update from Cllr Higham*

Finance/Governance

25/227 **SSE***: To note new contract commences 01.10.25. To note invoices awaited for streetlight electricity supply for period June 25 - September 25 and approval to pay*
25/228 **Grants:** *To note expenditure details received from St Mary & All Saints' Church & Holcot Hub Youth Club*
25/229 **Co-Option:** *To receive nominations for co-option*
25/230 **I.T. Requirements:** *To confirm website and email communication details*
25/231 **Land Ownership & Assets:** *To receive update from Cllr Hewitt*
25/232 **Staff/Employee Working Party:** *To consider renewal of Clerk contract & arrange appraisal*

25/233 Payments: *To approve current invoices £1525.29. To note any receipts. Invoices to be signed by authorised signatories. To confirm which two signatories to authorise bank*

Ref	Payee	Description	Date	Method	Amount
378	D Ashworth	Flagpole Accessories	23/09/2025	Online	49.97
379	Clerk	September Salary inc home working & NPA	23/09/2025	Online	457.51
380	SLCC	Annual Conference	23/09/2025	Online	114.00
381	Park Landscapes	August Mowing	23/09/2025	Online	582.00
382	Anglian Water	Allotment 07/6/25 - 06/9/25	23/09/2025	Online	108.07
383	Andrew Granger & Co	Allotment Rent 25/03/25 - 28/09/25	23/09/2025	Online	71.00
384	WNC	Elections May 25	23/09/2025	Online	132.16
385	HMRC	Paye - NIC	23/09/2025	Online	4.58
386	Unity Trust Bank	Monthly Bank Charge August	30/09/2025	Direct	6.00

£1,525.29

25/234 Financial Report/Bank Reconciliation: *To receive financial report and approve bank reconciliation. To be signed by bank non-signatory*

25/235 Next Agenda Items: *To request items for next agenda*

25/236 Next Meeting: *To confirm next meeting date from Monday 20th October*

Signed: Ruby Cole **Date: 15th September 2025**