

Clerk: Mrs. Ruby Cole
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Date: 12th January 2026

To: All Parish Councilors

From: Mrs R Cole, Clerk to Holcot Parish Council

Dear Councillor,

You are hereby summoned to attend the Full Parish Council meeting to be held on Monday **19th January 2026** at 7.00pm, Church Room, Main Street, Holcot, Northampton NN6 9SP when the under mentioned business will be transacted.

*Members of the public and press are welcome to attend these meetings.
These meetings may be recorded, filmed or broadcast without prior notice to the Parish Council,
provided that such activity does not impede the conduct or business of the meeting.*

AGENDA

- 26/001 Apologies:** *To receive and approve apologies for absence*
- 26/002 Public address to the council:** *Members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representation through the chairman of the meeting. Actions/decisions can only be made for items listed on the agenda*
- 26/003 Declarations of Interest:** *Members to disclose any interests in relation to items on the agenda*
- 26/004 Holcot Parish Council Grants:** *To consider grant applications received and amount to award*
- *Holcot Village Hall Association: Amount requested £1295*
 - *St Mary and All Saints Church: Amount requested £1620*
 - *Paul Higham: Amount requested £40*
- 26/005 Agricultural Feature on Crossroads:** *To receive update from Cllr D Watson*
- 26/006 Gardening Report:** *To receive update from Cllr D Watson*
- 26/007 Friends of Holcot:** *To receive update from Cllr P Higham*

- 26/008 Minutes:** *To receive and approve for signature the minutes of the Full Parish Council meeting held on Monday 17th November 2025*
- 26/009 Actions Outstanding:** *To receive reports on actions outstanding from previous minutes*
- 26/010 Correspondence:** *To note correspondence received since last meeting and agree actions arising*
- 02.01.26: Pitsford Water Trail Races - Sun 01.03.26*
- 11.12.25: Resident - Deer Carcass on Moulton Road*
- 11.12.25: NCalc - Online Briefings. 1) Local Nature Recovery Strategy. Tues 27.01.26.*
- 2) Local Plan Regulation 18 Consultation. Tues 10.02.26*
- 03.12.25 WNC - Consultation on Draft Active Travel Strategy, Draft Mobility Hub Action Plan and Draft Rail Action Plan. Closes 27.1.26*
- 02.12.25 West Northamptonshire Gypsies, Travellers and Travelling Showpeople call for sites. Closes 27.01.26*
- 02.12.25 Northants Police - Invitation to Join Community Speed Watch 2026*
- 01.12.25 Citizens Advice West Northants and Cherwell. Donation request*
- 27.11.25 Unity Trust Bank. Notification of changes to fees and charges*
- 14.11.25 CPRE - Option to join. £60 a year*
- 26/011 Planning Notices:** *To receive and respond to new planning notices*
- 26/012 New Parishioners:** *To note any new parishioners*
- 26/013 Litter Pick 2026:** *To consider date and arrangements*
- 26/014 Newsletters:** *To note Jenny happy to continue with production of newsletters, funded by Parish Council. Newsletter deadline 10.01.2026*
- 26/015 WNC - Community Resilience Project:** *Option to join initiative as Holcot identified as potential flood risk*

Regular Reports and Decisions Arising

- 26/016 Defibrillator:** *To receive status update from Cllr Higham*
- 26/017 Green Hill Solar Farm:** *To receive update from Cllr Hewitt/Cllr Bailey*
- *21.11.25 letter provides notification of the Examining Authority's Procedural Decision relating to the applicant's proposed changes to the application.*
- 26/018 Road Safety and Highways:** *To receive update from Cllr Hewitt/Cllr Bailey*
- *Village Parking: To consider parking issues on Back Lane and other areas*
- 26/019 Holcot Car Boot & Farmer's Market:** *To receive update from Cllr J Watson*
- 26/020 Police Liaison Representative:** *To receive update from Cllr Burns*
- 26/021 Neighbourhood Watch:** *To receive update from Cllr Burns*
- 26/022 Play Equipment Inspection:** *To receive update from Cllr Higham*
- *To consider quotes received for repair of surface matting under 'rocker'*

Finance/Governance

- 26/023 Resignation:** *10.01.26 Lesley Burns email resignation. To note WNC notified*
- 26/024 Resignation:** *11.01.26 Jackie Watson email resignation. To note WNC notified*
- 26/025 Co-Option:** *To receive nominations for co-option - one vacancy at present*
- 26/026 Policies:** *To approve and adopt policies, previously circulated*
- 26/027 Parish Engagement Annual Review:** *To review parish communications and engagement*

- 26/028 Annual Parish Meeting:** *To set date between 01.03.26 & 01.06.26 to be held at village hall, and determine plans*
- 26/027 EON:** *To consider whether to continue with streetlight maintenance at a cost of £250 net per year*
- 26/028 Land Ownership & Assets:** *To receive update from Cllr Hewitt
To note, the responsibility of the boundary wall between the Church and the Old School Site lies with the Church.*
- 26/029 December Payments:** *Due to no meeting in December, payments were approved via email totalling £1301.96. Receipts £102.61 interest on Savings account. Invoices to be signed by authorised signatories*

Ref	Payee	Description	Date	Method	Amount
400	Land & Property Reg	Old School Site	20/11/2025	Online	250.00
401	Clerk	December Salary inc home working	15/12/2025	Online	397.71
402	Clerk	Postage Expenses - Land Documents	15/12/2025	Online	5.50
403	SSE	Street Light Electricity November 2025	15/12/2025	Online	112.70
404	Anglian Water	Allotment 07/09/25 to 06/12/25	15/12/2025	Online	20.05
405	Park Landscapes	Mowing	19/12/2025	Online	510.00
406	Unity Trust Bank	Monthly Bank Charge November	31/12/2025	Direct	6.00

1301.96

- 26/030 Payments:** *To approve current invoices **£480.51**. Awaiting invoice from SSE. Invoices to be signed by authorised signatories. To confirm which two signatories to authorise bank*

Ref	Payee	Description	Date	Method	Amount
407	R Cole	December Salary inc home working	20/01/2026	Online	397.71
408	SSE	Street Light Electricity December 2025	20/01/2026	Online	tbc
409	Eon	Street Lights ¼ ending December 25	20/01/2026	Online	£76.80
410	Unity Trust Bank	Monthly Bank Charge December	31/01/2026	Direct	6.00

480.51

- 26/031 Financial Report/Bank Reconciliation:** *To receive financial report and approve bank reconciliation. To be signed by bank non-signatory*
- 26/032 Close Meeting:** *To pass a resolution to close meeting to press and public for confidential item. The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) states "A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted*
- 26/033 Staff Working Party:** *Following Clerk's appraisal, to receive update and recommendations from Cllr Hewitt*
- 26/034 Re-Open Meeting:** *To pass a resolution to re-open meeting to press and public*

- 26/035 Maintenance/Project Proposals FY26/27:** *To confirm proposals for financial year 26/27*
- 26/036 Reforecast FY25/26:** *To approve final forecast for the remainder of financial year 25/26*
- 26/037 Budget FY26/27:** *To approve budget for financial year 26/27*
- 26/038 Precept:**
- *To approve precept for financial year 26/27*
 - *To sign documentation for submission to WNC*
 - *To agree communication for website*
- 26/039 Next Agenda Items:** *To request items for next agenda*
- 26/040 Next Meeting:** *To confirm next meeting date Monday 16th February 2026*

Signed: *Ruby Cole*

Date: 12th January 2026