

Clerk: Mrs. Ruby Cole
32 Old Road
Walgrave
Northampton
NN6 9QW

Tel: 07881 458801

E-mail: clerk@holcot-pc.gov.uk

Website: www.holcot-pc.gov.uk

Date: 9th February 2026

To: All Parish Councilors

From: Mrs R Cole, Clerk to Holcot Parish Council

Dear Councillor,

You are hereby summoned to attend the Full Parish Council meeting to be held on Monday **16th February 2026** at 7.00pm, Church Room, Main Street, Holcot, Northampton NN6 9SP when the under mentioned business will be transacted.

*Members of the public and press are welcome to attend these meetings.
These meetings may be recorded, filmed or broadcast without prior notice to the Parish Council,
provided that such activity does not impede the conduct or business of the meeting.*

AGENDA

- 26/001 Apologies:** *To receive and approve apologies for absence*
- 26/002 Public address to the council:** *Members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representation through the chairman of the meeting. Actions/decisions can only be made for items listed on the agenda*
- 26/003 Declarations of Interest:** *To receive any dispensations or declarations of interest under the Council's Code of Conduct related to business items on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business)*
- 26/004 Holcot Parish Council Grants:** *To consider grant applications received and amount to award*
- *Holcot Village Hall Association: Amount requested £1295*
 - *St Mary and All Saints Church: Amount requested £1620*
 - *Paul Higham: Amount requested £40*
- 26/005 Agricultural Feature on Crossroads:** *To receive update from Cllr D Watson*
- 26/006 Gardening Report:** *To receive update from Cllr D Watson*

- 26/007 Friends of Holcot:** *To receive update from Cllr P Higham*
- 26/008 Minutes:** *To receive and approve for signature the minutes of the Full Parish Council meeting held on Monday 17th November 2025*
- 26/009 Actions Outstanding:** *To receive reports on actions outstanding from previous minutes*
- 26/010 Correspondence:** *To receive relevant correspondence since last meeting 17.11.25 and actions arising*
- 04.02.26: Parishioner regarding speeding traffic through village*
- 30.01.26: Holcot village hall. Anglian Water Works 23/02/26 for two weeks Monday to Friday.at Back Lane - parking options*
- 29.01.26: MP - Daventry Constituency Agricultural Forum 27.02.26 6.00pm*
- 02.01.26: Pitsford Water Trail Races - Sun 01.03.26*
- 11.12.25: Resident - Deer Carcass on Moulton Road*
- 01.12.25 Citizens Advice West Northants and Cherwell. Donation request*
- 27.11.25 Unity Trust Bank. Notification of changes to fees and charges*
- 14.11.25 CPRE - Option to join. £60 a year*
- 26/011 Planning Notices:** *To receive and respond to new planning notices*
- *02.02.2026. 2026/0356/FULL- Holcot Showground Sywell Road Holcot. Full planning application for the use of Holcot Showground for Sunday carboot sales and alterations to the internal arrangement of the site and widened opening hours (no change to trading hours). Any comments to be submitted by 23.02.26*
 - *02.02.2026. 2026/0315/S73 - Land Adjacent To 3 Moulton Road Holcot. Removal of condition 10 of planning permission 2024/4139/FULL (Self build new 4 Bedroomed detached house on land adjacent to). Any comments to be submitted by 23.02.26*
 - *West Northamptonshire Local Plan - Consultation. Closes 27.03.26*
- 26/012 New Parishioners:** *To note any new parishioners*
- 26/013 Litter Pick 2026:** *To consider date and arrangements*
- 26/014 Newsletters:** *To note, Jenny is happy to continue with the production of the newsletters, funded by the Parish Council.*
- 26/015 WNC - Community Resilience Project:** *Option to join initiative as Holcot identified as potential flood risk*

Regular Reports and Decisions Arising

- 26/016 Defibrillator:** *To receive status update from Cllr Higham*
- 26/017 Green Hill Solar Farm:** *To receive update from Cllr Hewitt/Cllr Bailey*
- *21.11.25 letter provides notification of the Examining Authority's Procedural Decision relating to the applicant's proposed changes to the application.*
 - *22/01.26 General letter from PCs to examiners sent by Stop Green Hill Solar Farm*
 - *04.02.26 Email received - MP Stuart Andrew and colleague Sarah Bool delivered the petition against Green Hill solar farm to 10 Downing Street*
- 26/018 Road Safety and Highways:** *To receive update from Cllr Hewitt/Cllr Bailey*
- *Village Parking: To consider parking issues on Back Lane and other areas*
 - *22.01.26 MP Stuart Andrew - Potholes and road safety: local survey and engagement*
 - *02.12.25 Northants Police - Invitation to Join Community Speed Watch*
- 26/019 Holcot Car Boot & Farmer's Market:** *To allocate co-ordinator*
- 26/020 Police Liaison/Neighbourhood Watch:** *To allocate representative*
- Teams meeting with the Police, Fire and Crime Commissioner - Wednesday 4th March 6pm. Topic - precept and budgets*

- 26/021 Play Equipment Inspection:** *To receive update from Cllr Higham*
- To consider quotes received for repair of surface matting under 'rocker'*

Finance/Governance

- 26/022 Resignation:** *10.01.26 Lesley Burns email resignation*
- 26/023 Resignation:** *11.01.26 Jackie Watson email resignation*
- 26/024 Co-Option:** *To receive nominations for co-option - three vacancy at present*
- 26/025 Scheme of Delegation to the Clerk/RFO:** *To consider adopting the Council's Scheme of Delegation to the Clerk/RFO, previously circulated*
- 26/026 Policies:** *To approve and adopt policies, previously circulated*
- 26/027 Parish Engagement Annual Review:** *To review parish communications and engagement*
- 26/028 Annual Parish Meeting (meeting for parishioners):** *To set date between 01.03.26 & 01.06.26 to be held at village hall, and determine plans. Note - full parish council meeting is 20th April 2026*
- 26/029 Annual Parish Council Meeting:** *To note date 18th May 2026, which will be followed by full parish council meeting straight after in the Church room*
- 26/030 EON:** *To consider whether to continue with streetlight maintenance at a cost of £250 net per year*
- 26/031 SSE:** *Email received 22.01.26 to update SSE bank account details before closure 02.02.26. To note due to urgency this was agreed via email to be implemented*
- 26/032 Clerk Laptop:** *To consider repair or replacement of clerk laptop, as faulty*
- 26/033 Mowing:** *To confirm if Council wish to accept a contribution of £808.11 towards Highway Grass Mowing 2026*
- 26/034 Land Ownership & Assets:** *To receive update from Cllr Hewitt*
To note, the responsibility of the boundary wall between the Church and the Old School Site lies with the Church
- 26/035 December Payments:** *Due to no meeting in December, payments were approved via email totalling £1301.96. Receipts £102.61 interest on Savings account. Invoices to be signed by authorised signatories*

Ref	Payee	Description	Date	Method	Amount
400	Land & Property Reg	Old School Site	20/11/2025	Online	250.00
401	Clerk	December Salary inc home working	15/12/2025	Online	397.71
402	Clerk	Postage Expenses - Land Documents	15/12/2025	Online	5.50
403	SSE	Street Light Electricity November 25	15/12/2025	Online	112.70
404	Anglian Water	Allotment 07/09/25 to 06/12/25	15/12/2025	Online	20.05
405	Park Landscapes	Mowing	19/12/2025	Online	510.00
406	Unity Trust Bank	Monthly Bank Charge November	31/12/2025	Direct	6.00

1301.96

- 26/036 January Payments:** *Due to January meeting being cancelled, payments were approved via email totalling £601.83. . Invoices to be signed by authorised signatories*

Ref	Payee	Description	Date	Method	Amount
407	Clerk	January Salary inc home working	20/01/2026	Online	397.71
408	SSE	Street Light Electricity December 25	20/01/2026	Online	121.32
409	Eon	Street Lights ¼ ending Dec 25	20/01/2026	Online	76.80
410	Unity Trust Bank	Bank Charge December	31/01/2026	Direct	6.00

601.83

26/037 Payments: *To approve current invoices £813.91. Invoices to be signed by authorised signatories. To confirm which two signatories to authorise bank*

Ref	Payee	Description	Date	Method	Amount
411	Ramprint	Newsletter	17/02/2026	Online	129.88
412	Clerk	February Salary inc home working	17/02/2026	Online	397.71
413	SSE	Street Light Electricity January 26	17/02/2026	Online	121.32
414	SLCC	SLCC Membership	17/02/2026	Online	158.00
415	Unity Trust Bank	Monthly Bank Charge January	28/02/2026	Direct	7.00

813.91

26/038 Financial Report/Bank Reconciliation: *To receive financial report and approve bank reconciliation. To be signed by bank non-signatory*

26/039 Close Meeting: *To pass a resolution to close meeting to press and public for confidential item. The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) states "A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted"*

26/040 Staff Working Party: *Following Clerk's appraisal, to receive update and recommendations from Cllr Hewitt*

26/041 Re-Open Meeting: *To pass a resolution to re-open meeting to press and public*

26/042 Maintenance/Project Proposals FY26/27: *To confirm proposals for financial year 26/27*

26/043 Reforecast FY25/26: *To approve final forecast for the remainder of financial year 25/26*

26/044 Budget FY26/27: *To approve budget for financial year 26/27*

26/045 Precept:

- *To approve precept for financial year 26/27*
- *To sign documentation for submission to WNC*
- *To agree communication for website*

26/046 Next Agenda Items: *To request items for next agenda*

26/047 Next Meeting: *To confirm next meeting date Monday 16th March 2026*

Signed: *Ruby Cole*

Date: 9th February 2026