

Holcot Parish Council



Clerk: Mrs. Ruby Cole
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Date: 14th April 2026

To: All Parish Councilors

From: Mrs R Cole, Clerk to Holcot Parish Council

Dear Councillor,

You are hereby summoned to attend the Full Parish Council meeting to be held on Monday **20th April 2026** at 7.00pm, Church Room, Main Street, Holcot, Northampton NN6 9SP when the under mentioned business will be transacted.

*Members of the public and press are welcome to attend these meetings.
These meetings may be recorded, filmed or broadcast without prior notice to the Parish Council,
provided that such activity does not impede the conduct or business of the meeting.*

AGENDA

- 26/077 Apologies:** *To receive and approve apologies for absence*
- 26/078 Public address to the council:** *Members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representation through the chairman of the meeting. Actions/decisions can only be made for items listed on the agenda*
- 26/079 Declarations of Interest:** *To receive any dispensations or declarations of interest under the Council's Code of Conduct related to business items on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business)*
- 26/080 Minutes:** *To receive and approve for signature the minutes of the Full Parish Council meeting held on Monday 16th March 2026*
- 26/081 Actions Outstanding:** *To receive reports on actions outstanding from previous minutes*

- 26/082 Correspondence:** *To receive correspondence since last meeting
14.04.26 WNC - Invitation to provide feedback. Road Safety Strategy. Closes 13.05.26
30.03.26 Marlec Engineering Solar Powered Variable Message Speed Signs and
Lighting information*
- 26/083 Holcot Village Hall Association:** *Request for clarification regarding Parish Council
2026–27 budget and grants policy (email and attachment received 13.04.26. Note from
Trustees of Holcot Village Hall)*
- 26/084 Gardening Report:** *To receive update from Cllr D Watson to include recent
communications between Cllr Watson and Gardening Group. To consider way forward*
- 26/085 Friends of Holcot:** *To receive update from Cllr P Higham and consider way forward*
- 26/086 Planning Notices:** *To receive and respond to new planning notices
2026/1408/S73 08.04.2026 46 Moulton Road Holcot NN6 9SH. Variation of Condition 2
Plans & Removal of Condition 4 Visibility & 5 Access to allow amendment to siting &
remove conditions re access & viability to 2024/5339/FULL (Demolition of two semi
detached bungalows and construction of two 2-storey detached houses and associated
landscaping). Comments by 29.04.2026.*
- 26/087 New Parishioners:** *To note any new parishioners*

Regular Reports and Decisions Arising

- 26/088 Defibrillator:** *To receive status update from Cllr Higham. To consider holding a
possible free CPR and defibrillator training session by St. John Ambulance*
- 26/089 Green Hill Solar Farm:** *To receive update from Cllr Hewitt/Cllr Bailey
13.04.26 Notification of completion of the Examining Authority's examination*
- 26/090 Road Safety and Highways:** *To receive update from Cllr Hewitt/Cllr Bailey
02.04.26 WNC - Work to improve the A43 between Northampton and Kettering. The
next phase will continue work towards Holcot Lane/Sywell Road roundabout*
- 26/091 Holcot Car Boot & Farmer's Market:** *To receive update from Cllr Watson to include
recent communication regarding abuse of planning permission*
- 26/092 Police Liaison/Neighbourhood Watch:** *To receive update from Cllr Bailey*
- 26/093 Play Equipment Inspection:** *To receive update from Cllr Higham regarding play
equipment. To consider new play equipment project for 27/28*

Finance/Governance

- 26/094 Co-Option:** *To receive nominations for co-option - three vacancies at present*
- 26/095 Mowing:** *To note grass cutting schedule and insurance details received from Park
Landscapes - April 2026/27 £5456.00 + VAT*
- 26/096 Annual Parish Meeting:** *16.04.26. Holcot village hall. To receive feedback*
- 26/097 Annual General Meeting:** *To note date Monday 12th May 2026 7.00pm in Church
School room*
- 26/098 Internal Audit:** *To note NCalc internal auditor instructions received 30.03.26 and
documents sent 03.04.26*
- 26/099 2025/26 AGAR:** *To note PKF Littlejohn external auditor instructions received 24.03.26*
- 26/100 Accounts 2025/26:** *To approve year end accounts*
- 26/101 Land Ownership & Assets:** *To receive update from Cllr Hewitt*

- 26/102 Invoices:** *To note, clerk has sent an invoice for £324.50 2025/26 09.04.26 for allotment services*
- 26/103 Payments:** *To approve current invoices £3147.79. To note interest received 31.03.26 on savings account for £96.56 Invoices to be signed by authorised signatories. To confirm which two signatories to authorise bank*

Ref	Payee	Description	Date	Method	Amount
430	Clerk	March Salary inc home working	17/04/2026	Online	498.40
431	HMRC	Paye - NIC	17/04/2026	Online	9.81
432	Weekley Parish Council	50% Share Microsoft	17/04/2026	Online	43.75
433	Eon	Street Lights ¼ March 26	17/04/2026	Online	76.80
434	Northants Calc	Membership Fees	17/04/2026	Online	638.38
435	SSE	Street Light Electricity March 2026	17/04/2026	Online	101.57
436	Park Landscapes	March Mowing	17/04/2026	Online	592.20
437	HCR Law	Legal Services King George's Field	17/04/2026	Online	1050.00
438	Ramprint	April Newsletters	20/07/2025	Online	129.88
437	Unity Trust Bank	Monthly Bank Charge January	30/04/2026	Direct	7.00

3147.79

- 26/104 Financial Report/Bank Reconciliation:** *To receive financial report and approve bank reconciliation, including year end. Signature required. To be signed by bank non-signatory*
- 26/105 Bank Account:** *To approve transfer of surplus funds from current account into savings account*
- 26/106 Next Agenda Items:** *To request items for next agenda*
- 26/107 Next Meeting:** *To confirm next meeting date: 18th May 2026 Annual Parish Council Meeting & Full Parish Council Meeting - Church Room 7.00pm*

Signed: *Ruby Cole*

Date: 14th April 2026